



Internet
Association
of Australia

Advisory Panel Charter

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INTERNET ASSOCIATION OF AUSTRALIA (IAA)

PUBLIC POLICY ADVISORY PANEL CHARTER

1. PURPOSE

The Purpose of the IAA Public Policy Advisory Panel (PPAP) is to support IAA in meeting the objects and purposes of the IAA, which include:

- To promote and support the internet industry,
- To support common interests of carriers, carriage service providers and internet service provider members.

Further to serve as an exemplary internet exchange and promote best practice in internet operations.

2. ROLE

The role of the IAA PPAP is to focus on issues of interest to the Australian Internet Industry, as appropriate. As its name suggests, the IAA PPAP is an advisory body. Accordingly, it may provide input and recommendations for the IAA in the development of submissions to government, regulators and broader industry related bodies.

IAA PPAP recommendations are non-binding and developed collaboratively between and among Panel members in consultation with IAA staff and IAA Board liaisons to the Panel.

Issues may be identified by IAA and referred to the Panel for its consideration. The Panel may also identify issues to be addressed by the Panel, subject to approval by IAA. Once an issue has been referred or approved for consideration, the Panel shall consider the issue and provide input and/or recommendations within a time frame specified, or as part of its regular interactions with IAA. IAA will consider the Panel's input and/or recommendations and will report back to the Panel concerning any action(s) taken by IAA with respect to such input and/or recommendations.

3. MEMBERSHIP

The IAA PPAP will consist of not less than five (5) and not more than ten (10) members from a broad and geographically diverse spectrum of the IAA membership, taking into account the needs of IAA. All members of the IAA PPAP will be professional members of IAA, or representatives of corporate/affiliate members of IAA.

As far as is reasonably possible, representation will be from a range of small, medium and large organisations. In selecting members, IAA shall also take into consideration diversity criteria including, but not limited to, age and gender. This is with the aim of establishing a Panel composition that is geographically and sociologically broad and balanced.

Each Member will participate in an individual capacity and is responsible for ensuring that their respective employer(s) or member organisation(s) do not object to the Member serving on the IAA PPAP.



The IAA Board Chair will attend meetings in an ex officio capacity, as will the nominated IAA Board liaison to the Panel.

4. TERM OF OFFICE

Members will serve for annual terms of up to three years. Any member may be reappointed according to the process outlined in this Charter. The Board, at its discretion, may remove members with or without cause, including, but not limited to conflict(s) of interest policies as set forth by IAA.

Should a member be removed, or resign, prior to the conclusion of their term, IAA may appoint a member to fill the vacancy created by the departing member for the remainder of such term.

5. NOMINATION AND APPOINTMENT OF PANEL MEMBERS

The IAA Board may invite, and appoint, suitably qualified people to join the IAA PPAP at any time.

In any year in which a vacancy is anticipated for the following year, IAA may invite its members to submit nominations, including self-nominations, for vacancies in the membership of the Panel. The nomination period shall remain open for at least fourteen days.

A nomination statement shall include details of the nominee's experience in leading or working in or with the Internet industry and/or user communities, as well as their commitment to promoting best practices in Internet operations.

Within fourteen days of the close of the nomination period, IAA staff will propose candidate(s) and the IAA Board will approve members to fill the vacancies on the Panel.

The current list of Panel members will be made available on the IAA website.

6. MEETINGS

The Panel may hold meetings by video conferencing or in person with at least 14-days' notice of such meeting. The IAA PPAP will strive to meet four times per calendar year.

7. CONFIDENTIALITY AND CODE OF CONDUCT

Each Member of the IAA PPAP must agree to maintain the confidentiality of materials, discussions, and information designated as such by IAA.

Members of the IAA PPAP are expected to adhere to the IAA event Code of Conduct and any other such code which may apply.

8. OTHER ACTIVITIES

The IAA PPAP may engage in a variety of activities for information gathering and open discussion with members of the Internet end-user base and/or internet industry, including for example, surveys, open forums, and polling mechanisms. PPAP Members are expected to abide by any applicable Conflict of Interest Policy as set forth by IAA. In no event should Members speak for IAA or the IAA PPAP.



9. REASONABLE EXPENSES

IAA will cover reasonable expenses associated with attendance at IAA PPAP meetings according to the IAA Travel Policy and subject to prior approval. Only travel within Australia may be approved.